



# Partial Payment Plan

## AGREEMENT

### WHAT YOU SHOULD KNOW

Only current year 2023 property taxes, paid annually are eligible for partial payments.

To obtain the unpaid balance visit our official website at [www.leetc.com](http://www.leetc.com) or contact our office.

Real Estate and Tangible Personal Property taxes are delinquent April 1 each year. A tax certificate or tax warrant may be issued if your taxes are not paid.

### TERMS OF THE AGREEMENT

Review the terms of the Agreement. Complete the Property Tax Partial Payment Agreement form below and return to the Tax Collector's office with your first partial payment.

You may make up to five (5) partial payments, per account, however, all taxes must be paid in full by March 31, 2024, or a tax certificate or tax warrant may be issued on the unpaid balance.

First payment is accepted beginning November 1, 2023, or as soon as the tax roll is open for collection.

You forfeit any early payment discount regardless of when payments are made.

A \$10.00 processing fee will be deducted from each payment and will not be applied to the taxes due.

No additional notices are mailed except the reminder notice required by F.S. 197.343.

Payment(s) returned for insufficient funds are subject to additional fees.

Under Florida law, communication with our agency, including email addresses, is considered public record and may be released upon a public records request.

### WHO TO CONTACT

**Tax Collector**  
**239.533.6000**  
**[www.leetc.com](http://www.leetc.com)**

- Prepares and mails tax notices (tax bills)
- Collects property tax payments based on certified rolls received from Property Appraiser and Levying Authority
- Distributes revenue to Levying Authority

**Property Appraiser**  
**239.533.6100**  
**[www.leepa.org](http://www.leepa.org)**

- Determines property values, exemptions, and late filing penalties
- Maintains assessed owner(s) name, mailing address, site address, and legal description
- Mails Notice of Proposed Property Taxes (TRIM), in August, which includes values and public hearing dates, however, non-ad valorem assessments are not included
- Certifies tax roll and corrections to Tax Collector

#### Levying Authority

- Phone number(s) located on front of tax notice
- Establish, adopt, and provide millage/assessment rate to the Property Appraiser and Tax Collector

Rev. 07/2023

### 2023 PARTIAL PAYMENT AGREEMENT APPLICATION

I hereby understand and accept the terms of this Property Tax Partial Payment Agreement and agree to make partial property tax payments for the 2023 tax year on the following account.

#### To be completed by property owner:

Type of Account:     Real Estate     Tangible

Account Number:

Site/Legal Description (obtain from tax notice or website):

Owner's Name:

Phone Number:

Email:

Mailing Address:

City, State, Zip:

Signature:

Date Signed:



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### IMPORTANT DATES TO REMEMBER

- November through March - Payments are accepted
- April 1 - Taxes are delinquent

#### Holiday Closings

Visit our official website or contact our office for Holiday Closings.

### SERVICE CENTER HOURS AND LOCATIONS

Monday, Tuesday, Wednesday & Friday 8:30 a.m. to 5:00 p.m.  
Thursday 9:00 a.m. to 5:00 p.m.  
(Except Holiday Closings)

**Bonita Springs**..... 25987 S Tamiami Trl  
**Cape Coral**..... 1039 SE 9th Ave  
**Fort Myers**..... 2480 Thompson St  
**Lehigh Acres**..... 3114 Lee Blvd  
**North Fort Myers**..... 15201 N Cleveland Ave  
**South Fort Myers**..... 15680 Pine Ridge Rd

**Mailing Address:** PO Box 630  
Fort Myers FL 33902-0630

### ALTERNATIVE PAYMENT METHODS

Other payment options are available if you qualify and meet certain conditions. Visit our official website or contact our office for forms and information on the Installment Payment Plan or Homestead Tax Deferral.

### PAYMENT OPTIONS

#### Online [www.leetc.com](http://www.leetc.com) (Final payment only)

- Click *Pay Online*
- Select *Real Property Taxes* or *Tangible Property Taxes*
- Enter your *Account Number* or other *Search By* criteria
- Add item to your cart and proceed through the *Checkout* process
  - Choose your method of payment
    - *Echeck (bank account) payment available at no additional cost*
      - Certain brokerage and foreign accounts may be prohibited

#### By Mail

- Make check or money order payable to *Lee County Tax Collector*
- Write your *Account Number* on the payment
- Detach the coupon and return with your payment

#### Telephone 239.533.6000

- You will need the *Account Number* located on your tax notice
  - Choose your method of payment
    - *Echeck (bank account) payment available at no additional cost*
      - Certain brokerage and foreign accounts may be prohibited

### CREDIT/DEBIT CARD PAYMENTS

A convenience fee is charged when using a credit or debit card and is subject to service provider rates which may vary. No portion of this fee is retained by the Tax Collector's office.

**COMPLETE THE APPLICATION AND RETURN  
BOTTOM PORTION TO LEE COUNTY TAX  
COLLECTOR**

**KEEP THE TOP PORTION FOR YOUR RECORDS**

LEE COUNTY TAX COLLECTOR  
PO BOX 630  
FT MYERS FL 33902