

# STEPS FOR COMPLETING NAME CHANGE AND SECURING NEW IDENTIFICATION DOCUMENTS

## **STEP 1    File for a name change with Lee County Clerk of Court**

Lee County Clerk of Courts Administration building,  
2nd floor  
2115 Second Street  
Fort Myers, FL 33901  
[www.leeclerk.org](http://www.leeclerk.org) | 239-533-5007

## **STEP 2    Obtain a new Social Security Card**

Social Security Administration  
4220 Executive Circle, Suite 25  
Fort Myers, FL 33916  
[www.ssa.gov](http://www.ssa.gov) | Local: 888-318-9114  
National: 800-772-1213

*\*You must wait at least one business day after updating information with the Social Security Administration prior to applying for a name change at a Tax Collector's office.*

## **STEP 3    Submit original or certified copy of your marriage certificate, divorce decree, or court order to get a new Florida driver license or identification card**

Lee County Tax Collector  
Six County Locations  
Visit [LeeTC.com](http://LeeTC.com) to schedule an appointment.

\* Please contact each appropriate agency for documentation requirements.