

# Commercial Driver License & Commercial Learner Permit



## Document Requirements • US Citizens

You must bring specific forms of Identification, Social Security & Residential Address

**Federal law requires all commercial license/permit applicants to declare their medical certification status and to have their healthcare provider electronically submit a valid Medical Examiner Certificate (unless specifically exempt).**

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### **Primary Identification & Proof of Legal Presence**

**No Photocopies**

- Original or certified copy of birth certificate from a US State or Territory
- US Passport or passport card (may be expired)
- Certificate of Naturalization or Citizenship
- US Consular Report of Birth Abroad (form FS 240)

**If name differs from primary identification, please present one of the following:**

- Marriage certificate
- Court order
- Divorce decree (must be accompanied by proof of prior name if not listed in decree)

**Important Considerations:**

- When changing to a new name, you must obtain an updated social security card and wait at least one business day before applying for a license or ID card
- If you are a first time applicant who has had name changes (marriages/divorces) you must present documentation showing a complete chain of names since birth

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### **Social Security Number**

**must contain full social security number**

- Original Social Security Card
- W-2 or 1099 form
- Pay Stub with full Social Security Number

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### **Proof of Florida Residency**

- A current Florida Driver License or Florida Identification Card held for a period of more than six (6) consecutive months
- A lease agreement, a current residential mortgage, or a current residential deed, in the customer's name, signed more than six (6) months ago
- A Florida Voter Registration card.
- A statement of domicile. (Declarations of Domicile are filed with the Lee Clerk of Courts – Official Records Department.)
- A homestead tax exemption on property in Florida. (Proof of homestead exemption can be located by searching for the property record on [leepa.org](http://leepa.org) and clicking the "Exemption Renewal Letter.")

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### **Proofs of Florida Residential Address**

CLP/CDL applicants must present two different proofs of address in their own name, either: two documents from List A **OR** one document from List A **and** one document from List B

#### **LIST A**

**Submit one or two documents in the applicant's name:**

- A recent lease or rental agreement for the residence with a term of 6 months or greater in the name of the driver
- Current Florida voter registration card
- Unexpired Florida vehicle/vessel registration or title
- Current homeowners or renters insurance policy or bill
- Current utility bill (water, gas, electricity, cable) dated within the last 60-days
- Recent cellular or landline telephone bill, dated within the last 60 days
- Recent internet service provider bill, dated within the last 60 days
- Latest property tax bill
- Mortgage deed for property in Florida

#### **LIST B**

**Submit one document in the applicant's name:**

- Latest W-2 form or 1099 form
- Recent bank statement, dated within the last 60 days
- Recent credit card statement, dated within the last 60 days
- Latest military orders or documents
- Recent pay stub, dated within the last 60 days
- Recent official government documents, dated within the last 60 days

Current CPL/CDL holders requesting a renewal or replacement license or those wanting an upgrade (ex: Class B to Class A) are subject to the same document and address requirements.

If unable to provide any acceptable documents from List A, applicant must provide a Declaration of Domicile filed with Clerk of Court AND one document from List B. Certification of Address Forms are not accepted.