

## REGISTRATION FACTS

- Registration for vehicles/vessels expire midnight of the first owner's birthday.
- Biennial (two-year) registrations are available.
- Registrations can be renewed up to 90 days before expiration.
- Proof of valid Florida insurance is required for each vehicle being registered.
- Personalized or specialty plate fee is charged annually in addition to the standard registration fee.

## HELPFUL TIPS

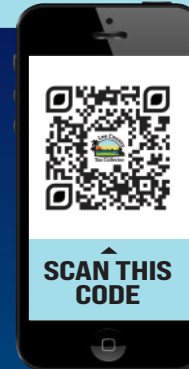
Below are some helpful tips to ensure a successful transaction:

- All applicants need to be present with proper identification.
- If all parties are not available, a completed Application for Certificate of Title (HSMV 82040) or a Power of Attorney (HSMV 82053) may be presented.
- Title or certificate of origin needs to be completed in full for transfer to the new owner.
- Mileage reading and date read must be on title or certificate of origin.
- Proof of valid Florida insurance must be presented.
- No missing or altered information on title or certificate of origin.



## PAY ON LINE

- Renew online today for quicker turnaround and to receive email updates regarding your renewal
- Have your registration mailed to you or arrange pick up at one of our local offices



## OTHER WAYS TO PAY

- ✉ **Mail:** PO Box 1549, Fort Myers, FL 33902-1549
- ☎ **Phone:** 239-533-6000
- 👤 **In Person:** LeeTC.com/Locations

**Payment Types:** eCheck, cash, check, money order, PayPal, debit card (PIN required) and all major credit cards.

PayPal, credit and debit transactions are subject to convenience fees. The Tax Collector does not retain any portion of these fees.

**Mailing Address:** PO Box 1609, Fort Myers, FL 33902-1609



**Noelle Branning**

# FLORIDA Vehicle/Vessel Registration



*“ We hope you find this information helpful as you title and register your vehicle, vessel, or motorcycle. My team and I look forward to providing you with 5-star service! ”*



*Noelle Branning*  
**Noelle Branning**  
Lee County Tax Collector

Visit our official website at **LeeTC.com**

# REQUIRED DOCUMENTATION FOR FLORIDA TITLE AND REGISTRATION

## OUT-OF-STATE OR COUNTRY TITLE, FLORIDA TITLE, OR MANUFACTURER'S CERTIFICATE OF ORIGIN (MCO)

If the state or country in which the vehicle or vessel is currently registered does not require a title, an original current registration is required.

In cases where you are leasing a vehicle or vessel or have a title that is held by a lienholder, you should request the title be mailed to our office by completing a Request for Title Letter. This letter is available at LeeTC.com. Once completed, forward the letter to your leasing company or lienholder.

If your vehicle is leased, please provide a copy of the lease agreement.

Documents in a foreign language require a notarized written English translation. Please contact our office for more detailed information.

## SALES/USE TAX

For a newly purchased vehicle or vessel, sales tax will be collected on the purchase price indicated on the title or bill of sale.

Additional taxes equivalent to Florida's sales and/or local tax may be due for vehicles previously titled out of state. Proof of purchase price and taxes paid will need to be provided for any vehicle owned in another state for 6 months or less.

A use tax is collected on the value of a vehicle that is brought in from a foreign country.

## IDENTIFICATION

When applying for title/registration, each applicant must provide one the following valid forms of ID.

- An unexpired driver license or identification card issued by Florida, any other U.S. State or Territory, or Canada
- An unexpired United States passport or passport card
- An unexpired passport from any foreign country along with a valid U.S. Permanent Resident card, valid I-94, unexpired immigrant visa, or other DHS/USCIS stamp in passport indicating current legal presence in the U.S.

In-person applicants must provide the original document. If applying by mail, HSMV form 82040, Application for Certificate of Title must be completed in full by all applicants to include full name, gender, date of birth and address, along with a legible photocopy of one of the forms of ID listed.

Applications in the name of a business should also include the FEID number.

## FLORIDA INSURANCE

(Not applicable to vessels, motorcycles, or trailers)

Proof of current Florida insurance must be presented and be in effect as of the date of application for a registration plate and/or decal.

Proof of insurance must include a complete description of the vehicle (e.g., VIN, make, year), insurance company name, policy number, 5-digit company code, effective date, and name of insured.

Additional proof of insurance is required for vehicles with a gross vehicle weight (GVW) of 26,001 pounds or greater.

## ODOMETER DISCLOSURE

(Not applicable to vessels)

Required for ownership changes if the vehicle has a model year of 2011 or newer. Vehicles with a model year of 2010 or older are exempt from odometer disclosure.

## VIN VERIFICATION

(Not applicable to vessels)

Vehicles currently titled out-of-state or in a foreign country require a physical inspection of the VIN by one of the officials listed below. The official must sign Part B of the VIN Verification Form (HSMV 82042) or Section 8 of the Application for Certificate of Title (HSMV 82040). Both can be found on LeeTC.com.

- Tax Collector employee
- Florida Notary
- Military Police or Law Enforcement Officer from any state
- Florida Licensed Dealer
- Florida DMV Compliance Examiner or Inspector

